

SECURE GATEWAY PORTAL – USER GUIDE



User Guide

CONTENT

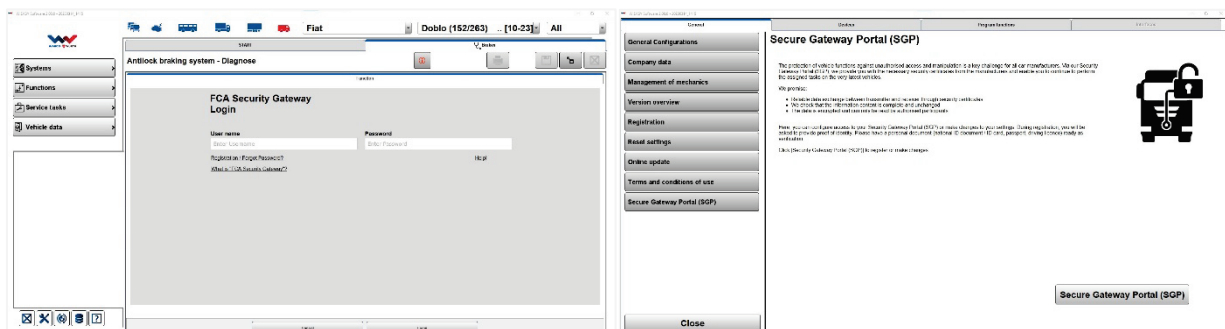
| | |
|--|----|
| ACCESSIBILITY | 1 |
| LOGIN | 2 |
| REGISTER | 2 |
| AUTHENTICATION METHOD | 3 |
| REGISTER ON PHONE..... | 4 |
| CONTINUE REGISTRATION ON THE COMPUTER | 5 |
| SECURE GATEWAY PORTAL user interface - DASHBOARD | 6 |
| PROFILE..... | 7 |
| COMPANY | 7 |
| BRANDS | 10 |
| SETTINGS | 11 |

ACCESSIBILITY

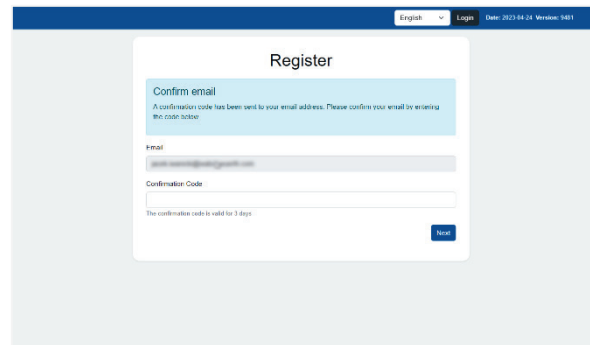
The WABCOWÜRTH Secure Gateway Portal is accessible from the WABCOWÜRTH Diagnosis Software. You need to have a WABCOWÜRTH Diagnosis device (W.EASY Box 2.0). You also need a valid license for the diagnosis software.

Open “Settings/General/Secure Gateway Portal (SGP)” and use the available link. During diagnosis with a Secure Gateway protected vehicle a connection screen appears and present also a link to the SGP.

We recommend the registration before you have the first contact to Secure Gateway protected vehicles.



An email will be sent to you, you need to fetch the confirmation code from that email and paste it into the correct field. The code is valid for 3 days.



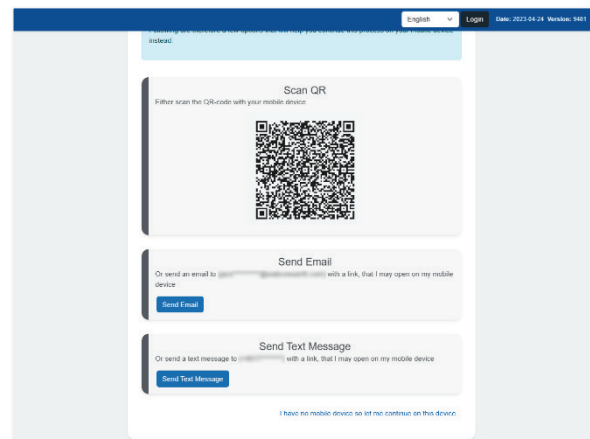
AUTHENTICATION METHOD

When it is time for identification, you have 4 options to choose from:

- Scan the QR code to identify yourself
- Send an email with a link to identification
- Send an SMS with a link to identification
- Continue identification on your computer

We recommend using your phone for authentication, as the camera quality generally is much better and hopefully will make your experience much smoother.

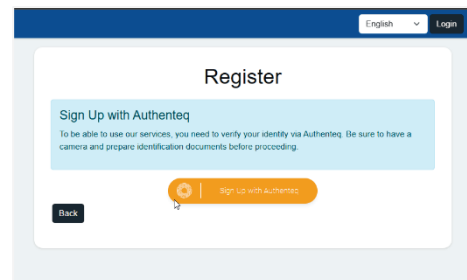
In this case, we use the QR code. Once scanned, the page will change while waiting for you to finish the identification.



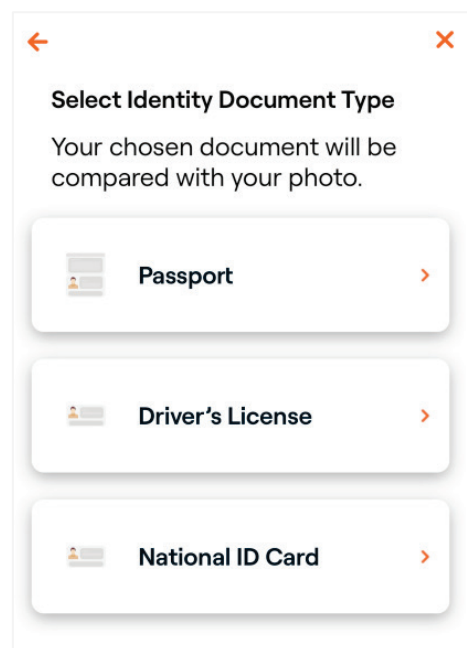
REGISTER ON PHONE

This is the phone process in short. You will be greeted by a welcoming text and a link to the authentication service.

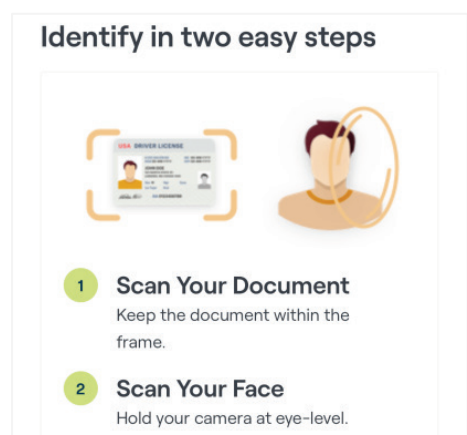
Start your authentication by pressing the button



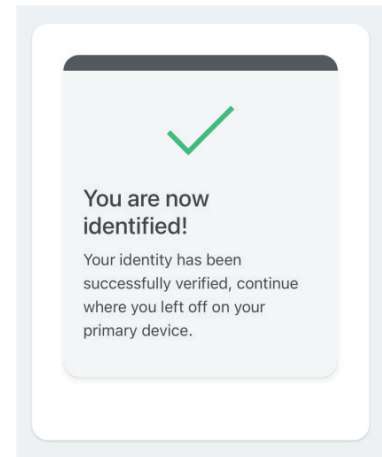
There are multiple ways to identify. Choose whichever works best for you.



Scan your preferred document and confirm that all details are correct. You also need to scan your face after this step to confirm. And follow the steps shown in the screen

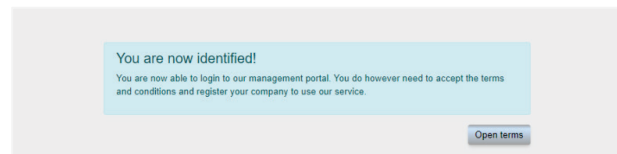


Once done you will get a confirmation like this.

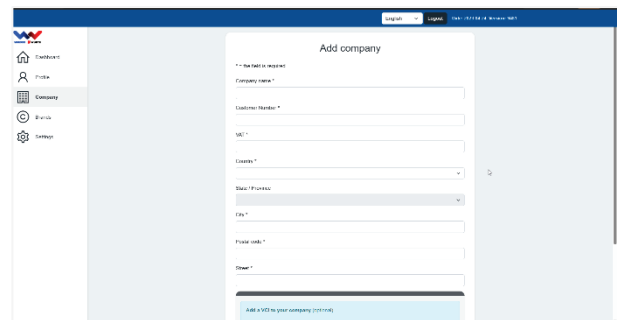


CONTINUE REGISTRATION ON THE COMPUTER

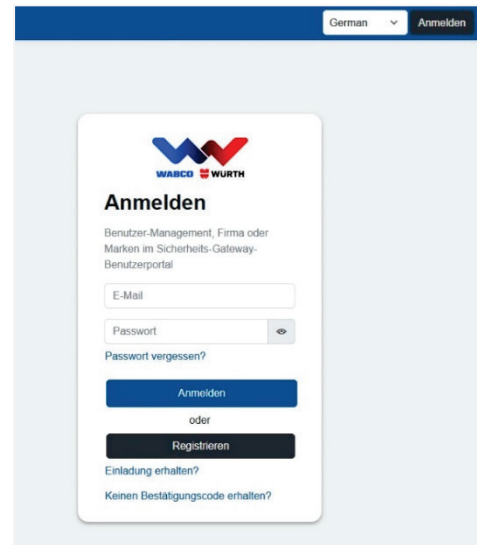
When you are done your page on the computer will update and you'll have to accept the terms. Scroll to the bottom to accept.



The final step of the registration is to add your company.

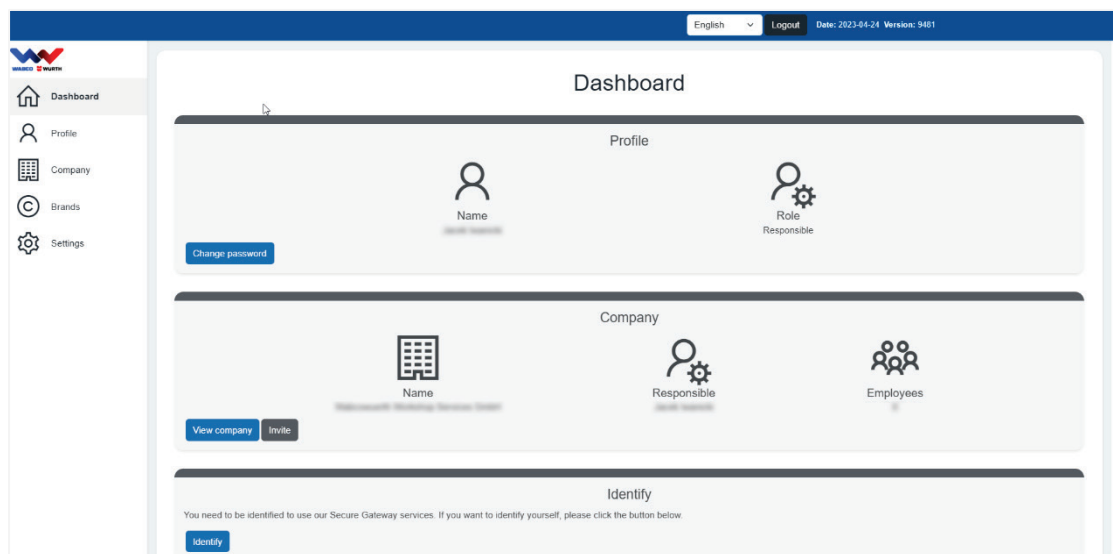


Once your company is created, you will be redirected to the login page where you can login.



SECURE GATEWAY PORTAL USER INTERFACE - DASHBOARD

Once logged in, you have several options depending on access levels. There are three main roles:

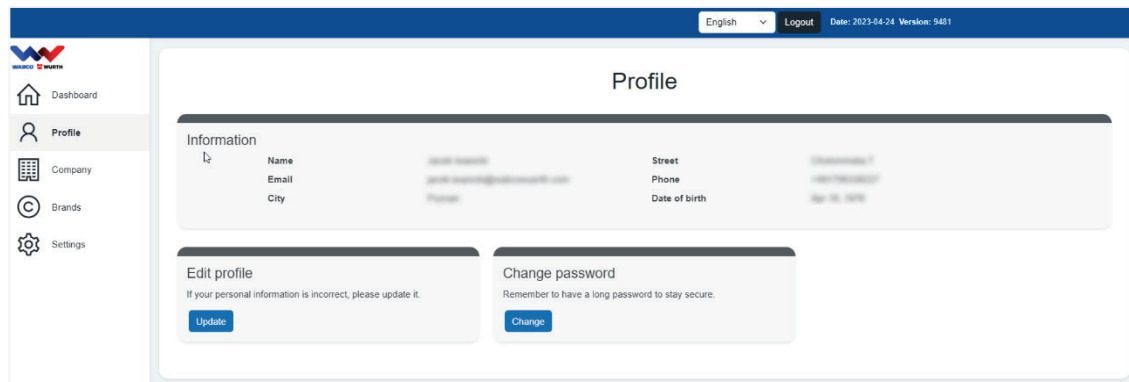


- **Responsible** – only one person with responsibility for the whole company. Have all permissions. Assigned to the one who created the account from the beginning. It is possible to change to another person (who needs to accept). Requires authentication.
- **Administrator**– a user with more permissions than a normal employee. Can for example edit company data, and invite users. Need to be invited from the responsible user. Does not require authentication.
- **Employee** – the standard role once you get invited. Does not require authentication.

The view in this guide is from the responsible user’s perspective.

PROFILE

You can access your profile on the menu bar on the left.

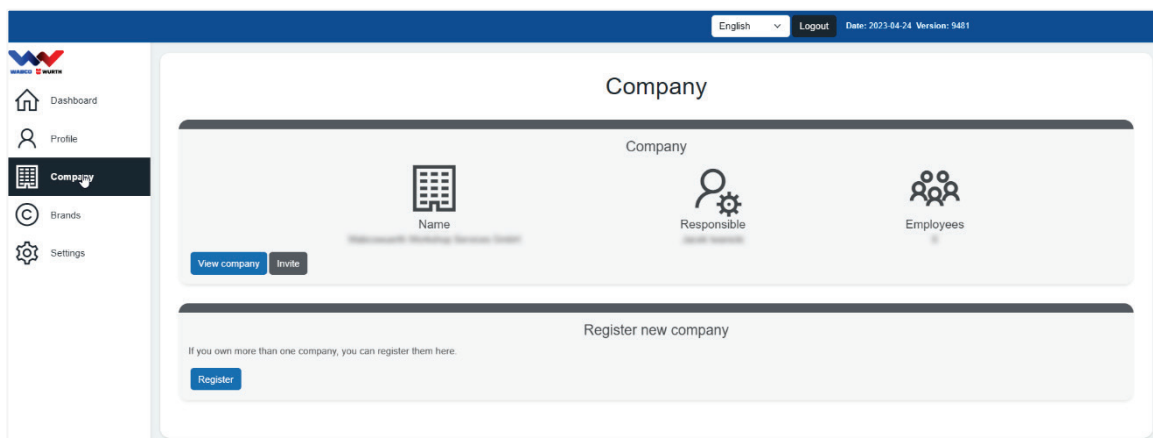


Here you can change basic information, like your password or profile details.

COMPANY

Access the companies' page on the left side bar. The main page shows two cards

- Overview of your company/companies
- Register a new company



Register a new company

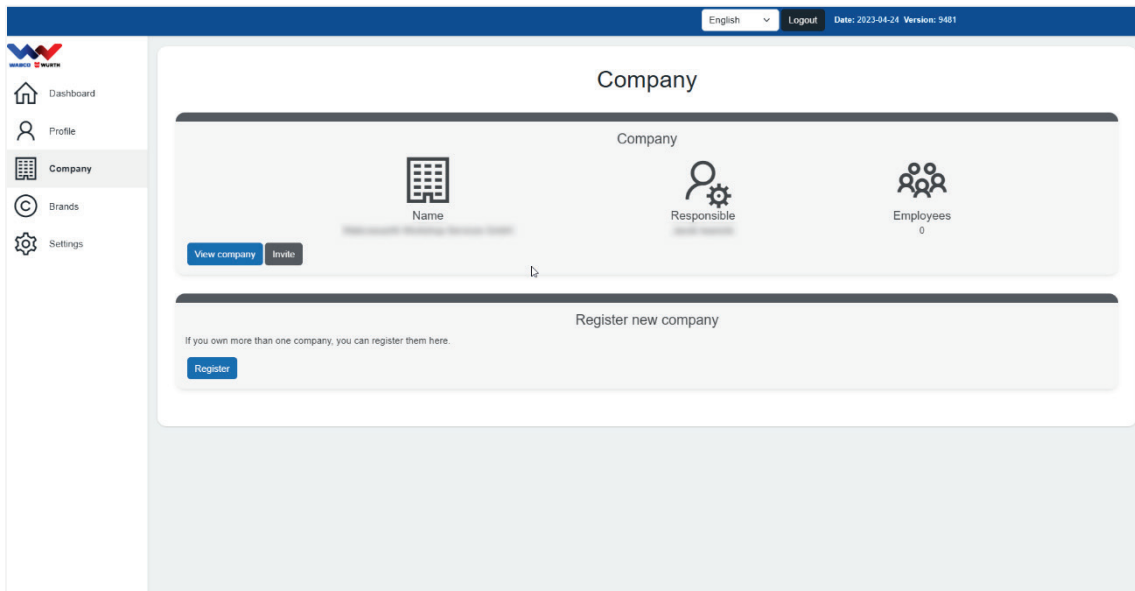
Adding a new company is as easy as adding your first one. You only need to provide all the details.

Companies overview

Once you have two or more companies, the overview will change a bit in order to give you an overview of all your companies. You can click on the name to go to the company page and see the number of employees. You can also have a shortcut to invite more employees.

Manage Company

By pressing the name of a company, you'll access the company page.

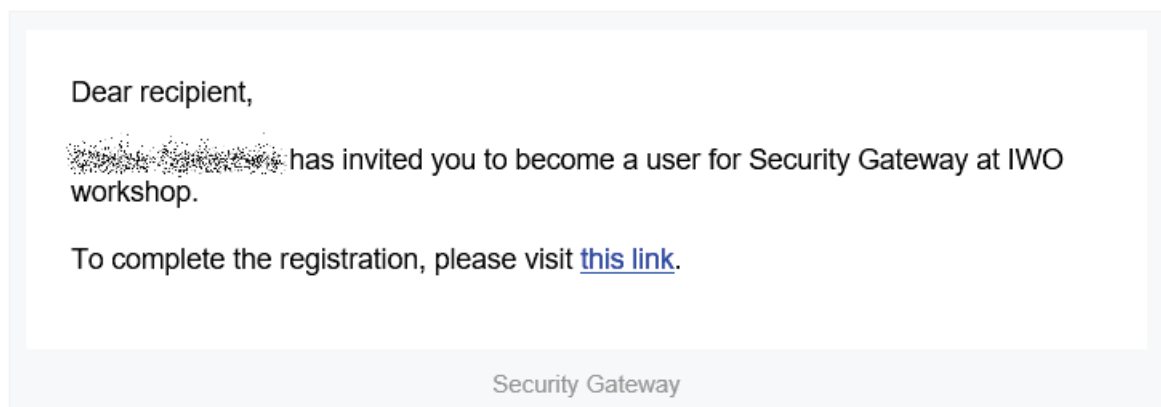


These are the actions that a responsible user can do:

- Invite new employees
- Edit your company details
- Go to a specific employee
- Remove employee
- Register VCI (diagnostic device)
- Remove company

Invite employee

You can invite as many employees as you want. Just add their emails by pressing the “Add” button.



Once you are done, press “Send Invitations”.

The ones invited will get an email with a link. They need to follow the basic registration process. However, **they do not need to authenticate themselves** unless they are meant to become the new responsible user.

Edit company

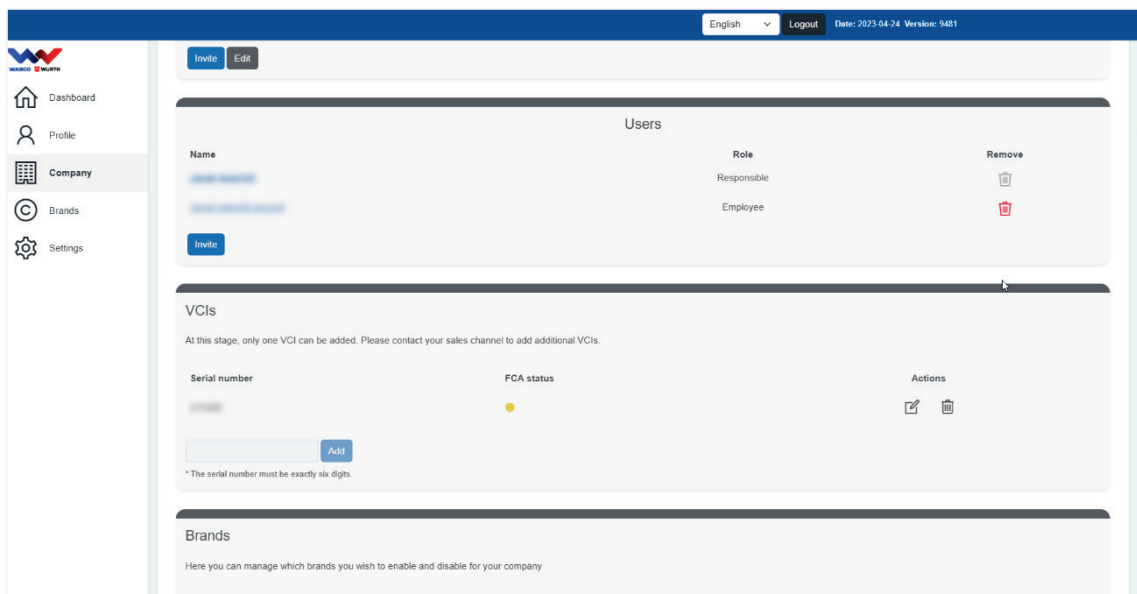
You can adjust your company information by pressing ‘Company’. Do not forget to save your adjustments.

Employee

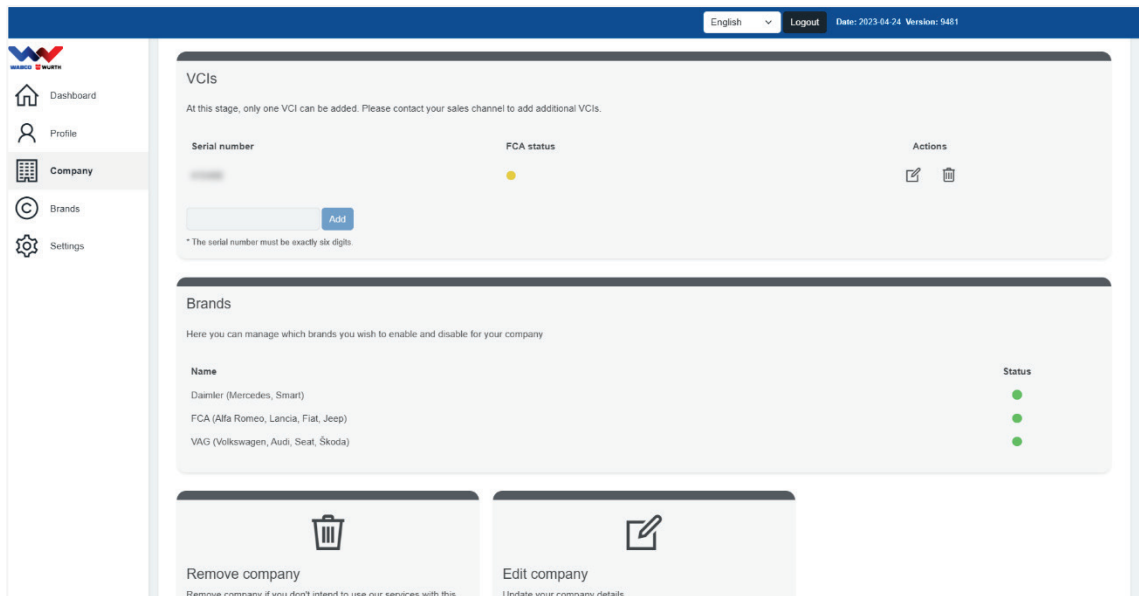
It is possible to go to an employee page by pressing the employee name. Here is what you can do in the employee page:

- Changing from employee to administrator and vice versa
- Removing the employee
- Making the employee a responsible user for the company

If you want to make another employee responsible, that user will get an email with instructions. The person need to accept becoming the responsible user, as well as authenticate her/himself if that has not been made yet.



Register VCI (diagnostic device)

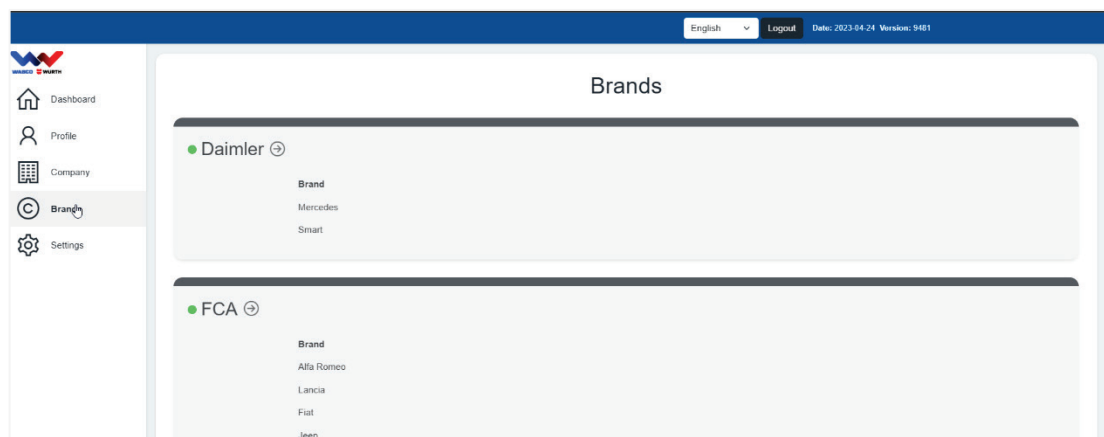


One diagnostic device can be registered for use in the Secure Gateway Portal for each company. Please enter the respective serial number (sticker on the back of your diagnostic device) in the field for [Serial Number] and press [Add].

The use of additional diagnostic devices is subject to a charge. Please contact your sales partner.

BRANDS

To handle the different brands, select the button on the left side. Here we will present all available Secure Gateway brands. You can “Enable” each brand as you like to use.

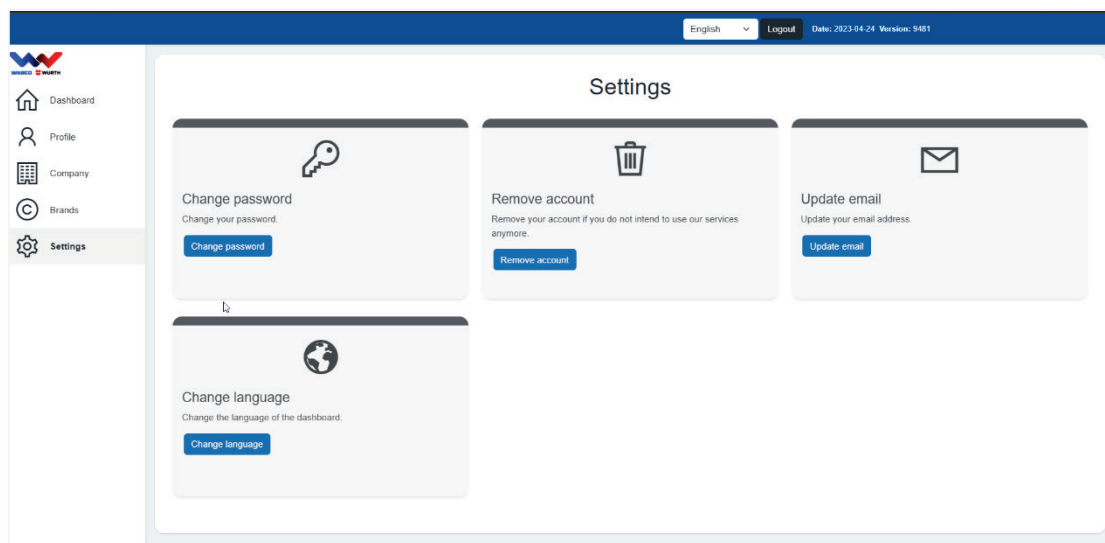


Please attend: Each brand you selected here you have to login during the diagnosis with your “SGP” username and password.

SETTINGS

By pressing “Settings” on the left side menu, you can access some of the most important settings of your account.

- Changing password
- Remove account (only for users with access level ‘responsible’)
- Update email
- Change language



Safety in commercial vehicles



WABCOWÜRTH Workshop Services GmbH

Schliffenstraße 22 | 74653 Künzelsau
T +49 7940 981863 0 | F +49 7940 981863 5555
info@wabcowuerth.com | www.wabcowuerth.com

